

# *Richland County Council*



*Kelvin E. Washington, Sr.*  
*District Ten*

## Committees

Chairman

ASGDC Drop-Off  
Location Ad Hoc Comm

Airport Commission

Central Midlands COG

City of Columbia

Consolidation/Privatization

Convention & Visitors  
Bureau

Counties

Decker Center

Delegation

Fire Advisory Ad Hoc

Innovista

International Ad Hoc

Midlands Technical  
College

Recreation Commission

Regional Recreation  
Complex

Regional Transit Authority

Richland Memorial  
Hospital Board

River Alliance

Riverbank Zoo

School District One

Towns

Transportation Ad Hoc  
Committee

To Whom It May Concern:

As the Chairman of the County Council it is a genuine pleasure and honor for me to recommend Justine Jones, Richland County Administration Department's Manager of Research. Since I began working with Ms. Jones in 2012, among her many additional responsibilities, she leads a Countywide Self-Evaluation assessment and transition plan to safeguard federal funding by ensuring compliance with ADA guidelines. She is also working to avert a potential "brain drain" crisis by developing a succession plan/leadership development program for emerging leaders to replace retiring baby boomers in the next few years. She is also spearheading an initiative to make the County more environmentally friendly by encouraging progressive and incremental implementations toward going paperless in our daily processes and operations, potentially saving taxpayers thousands of dollars in paper, printing and recycling costs. Another testament to Ms. Jones is her terrific ability to draw on her own diverse experiences by developing thoughtful opinions on a variety of issues which compelled her to propose all the initiatives mentioned above on her own. These projects, which are extremely labor-intensive and that most would find daunting at best, demonstrates the hardworking, top-performing, undeterred professional she is. Justine never fails to impress me with her well-developed skills and can-do attitude.

During Ms. Jones' service with us I, like many others in the organization, have come to know and appreciate her. Ms. Jones has demonstrated from early in her tenure that she understood what business is all about. She is well organized and thrives under adversity, continual time crunches and politically charged and contentious situations. She is driven in equal measure by both quality and efficiency and keeps a sharp eye on the bottom line, yet realizes that despite being a public agency, customer satisfaction is what truly drives the heart of Richland County's mission.

Employees of Justine's caliber are hard to replace, but because of her need to relocate I am confident she is ready and enthusiastically willing to take on new challenges for any organization lucky enough to have her. Ms. Jones has my highest recommendation for any senior management or leadership position in state or local government. I am happy to furnish more details if you would like additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kelvin E. Washington, Sr.", is written over a horizontal line.

Kelvin E. Washington, Sr.  
Council District Ten

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